

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, FEBRUARY 15, 2011

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded:
Barry, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: Campbell

ALSO IN ATTENDANCE: **Demetrius Cook**, Police Chief; **Kevin Welsh**, Fire Chief;
Ed Tunelius, Engineer; **Patrick McAneney**, Public Works;
Donna Gayden, Village Administrator; **Linda Brunette**, Finance Director
John Donahue, Attorney

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the February 1, 2011 Regular Board meeting.

Trustee Barry moved, 2nd by Trustee Freeman to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Finance Director Linda Brunette.

**Corporate Fund \$178,927.93; Road and Bridge Fund \$7,483.17;
Sewer and Water Fund \$31,969.42; 2010 Project Fund BAB \$10,126.01;
TIF Industrial Park \$42,968.21; TIF Main Street \$4,196.70;
Motor Fuel Tax \$6,778.94; Glenwoodie Golf Course \$7,726.21
State Forfeiture Fund \$470.00**

Total All Funds: \$290,646.59

Trustee Freeman moved, seconded by Trustee Plott to accept the bills payable as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0 Recues: 0

Trustee Nielsen recues on item paid to his business.

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of February 11, 2011: **Glenwoodie** in the amount of \$11,646.02;
Corporate in the amount of \$134,430.30

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Nielsen moved, 2nd by Trustee Barry to accept the payroll as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

No one wish to approach the Board.

**OPEN TO PUBLIC:
COMMUNICATIONS
MAYOR'S OFFICE:**

Mayor Durkin commended all of the Department Heads on their handling of the blizzard that occurred on February 1, 2011.

Motion to table the appointment(s) to the Fire Pension Board due to no resumes received.

Trustee Freeman moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

Motion to move the request for executive closed session under section 2(c)(1) Litigation with action to be taken and reason to reconvene to the end of the meeting.

Trustee Plott moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

Motion to move Village Administrator report before the Attorney's report for South Suburban Family Shelter presentation.

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

VILLAGE

ADMINISTRATOR:

Village Administrator Donna Gayden introduced Vicky Mylap of South Suburban Family Shelter. South Suburban Family Shelter provides assistance for individuals involved in domestic violence. The facility provides counseling, and assistance for homeless men and woman. The shelter also has various fundraisers to help support the programs offered by the shelter.

ATTORNEY'S REPORT:

Motion to accept the recommendation to amend the professional services agreement with Hitchcock Design Group in amount not to exceed \$72,850.00.

Trustee Barry moved, seconded by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 1

Discussion: John Siner, of the Plan Commission, and Richard Hitchcock addressed the Board on the amendment. Mr. Hitchcock indicated the amendment will pick up where the previous agreement left off. The plan would go up to the selection of a developer. The Hitchcock Group would assist in the selection.

Motion Approved: Yes

Motion to accept the recommendation for the annexation of T & J Meats property.

Trustee Plott moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: The owners of the business would like to make some improvements to the property. The improvements would include expanded grocer facilities, increase the refrigeration area.

Motion Approved: Yes

Motion for approval of the plat of subdivision for the Industrial North Subdivision. (The version that includes Nicor in the sub division.)

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recues: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas

Abstain: 0

Absent: Campbell

Discussion: The Village of Glenwood wants to prepare to design the sub division of the property.

Motion Approved: Yes

Motion for approval of the plat of subdivision for the Industrial North Subdivision. (The version without the Nicor in the sub division.)

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recues: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas

Abstain: 0

Absent: Campbell

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of a resolution establishing and "interested parties" registry for the proposed industrial North Redevelopment project area.

Trustee Freeman moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of a contract for construction between Dutchmaid Construction, LLC and Village of Glenwood. (The contract is for the build out of the old pump station in the Forest Subdivision into a fieldhouse/clubhouse.)

Trustee Plott moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of an ordinance amending section 10-37 of the

Village's Code of Ordinances to decrease the number of allowable class C liquor licenses as of May 1, 2011 upon the occurrence of certain future events.

Trustee Freeman moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion.

Motion Approved: Yes

ENGINEER'S REPORT:

Village Engineer, Ed Tunelius, updated the Mayor and Board on 2 items:

1) 3 projects submitted to the EPA for approval of low interest loans. Projects are gravity sewer extension, force main, and manhole/sewer cleaning. The projects are moving along the approval process. A conference call was placed with the EPA to get better definition on the status of the projects. The projects are in line for funding in 2011. The next step in the process is the approval from the EPA for the projects to go to bid. Village Attorney John Donahue also commented on the communication with the EPA.

2) ICAP issue - flow test, ground water meters installed. The items should be on the agenda soon.

FINANCE:

The notification on the referendum on the electric rates were issued in the water bills. Informational meeting will be March 15, 2011 at 6:00 PM.

A meeting was held with Intercon Solutions, which is e-waste recycling program.

Submission of the primary information to the Emergency Management that tracked the cost initiated for the recent winter storm.

POLICE:

Police Chief Demetrious Cook gave a statistical report of index crimes. Index crimes are tracked by the FBI. This includes violent crimes of murder, robbery, aggravated sexual assault, aggravated battery. Also includes property crimes of burglary, arson, theft, and motor vehicle theft. Chief Cook communicated a crime comparison between 2009 and 2010 in the areas of residential burglary, theft, vehicle theft. Based on the statistics, Chief Cook would like to allocate manpower to reduce the statistics. This can be completed with public education, community police, and incorporating other police agencies.

FIRE:

Fire Chief Welsh commented on the job completed by the department heads and personnel regarding the snow storm. The Chief commended everyone involved, which included some of the Police and Fire personnel. No roads were lost to the snow.

The distribution of the address lights continues.

PUBLIC WORKS:

Motion to approve to purchase a 2002 bucket chipper truck not to exceed the amount of \$57,000.00.

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: The truck will replace a 1988 bucket truck that was unable to pass a safety test.

Motion Approved: Yes

The 2 new Public Works employees are now hired.

BUILDING

DEPARTMENT:

The Village received a total of \$18,000.00 in old building fines. The property changed hands, and the fines were paid. These were buildings in dis-repair that were fined in a prior time.

GLENWOODIE:

Motion for approval of the banquet hall rates for the new Glenwoodie banquet facility.

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: Trustee Plott and Trustee Thomas commented on the amount charged for security during any banquet event. The charge is part of the rental cost for the facility.

Motion Approved: Yes

Motion to hire a female golf pro at a cost not to exceed \$15.00 an hour, as a part time seasonal employee.

Trustee Freeman moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

PARK PROGRAMS:

The planning for the July 4th parade is under way. The liability waivers for the parade participants are being prepared. A skating event for the kids is planned for Presidents Day.

NEW BUSINESS:

Trustee Plott asked a redistricting question as it relates to anything the Village of Glenwood will need to do to assist. The Village of Glenwood has two representatives.

OLD BUSINESS:

No old business.

OPEN TO THE PUBLIC:

Doreen Davis, 310 Ingleside - commented on the status of the fundraiser distribution to the Glenwood Cougars Football program.

CONVENE TO CLOSED SESSION:

Motion to convene to executive closed session under section 2(c)(1) Litigation with action to be taken and reason to reconvene.

Trustee Freeman moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

**RECONVENE FROM
CLOSED SESSION:**

Motion to reconvene from executive closed session under section 2(c)(1) Litigation with action to be taken and reason to reconvene.

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

Motion to pursue litigation against the property owner(s) as discussed in the executive closed session.

Trustee Barry moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion

Motion Approved: Yes

ADJOURN:

Motion to adjourn the meeting at 8:40 PM.

Trustee Freeman moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk