

MINUTES OF THE BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, MARCH 16, 2010

The meeting was called to order at 7:02 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded:
Barry, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: Campbell

ALSO IN ATTENDANCE: **John Donahue**, Village Attorney; Deputy Police Chief **Schmidt**;
Linda Brunette, Finance Director; **Janice Barry**, Treasurer; **Kevin Welsh**,
Fire Chief & Building Dept; **Ed Tunelius**, Robinson Engineering;
Patrick McAneney, Public Works

BILLS PAYABLE: **Motion to approve the bills payable as presented by
Treasurer Jan Barry.**

Corporate Fund \$227,661.39; **Road and Bridge Fund** \$3,609.07;
Sewer and Water Fund \$14,464.74; **Glenwoodie Golf Course** \$4,547.15;
TIF Holbrook Rd \$472,406.44.00; **Motor Fuel Tax** \$1,578.28;
TIF Industrial Park \$2,985.00

Total All Funds: \$727,252.08

Trustee Plott moved, seconded by **Trustee Freeman** to accept the bills payable as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse:

Absent: Campbell

Discussion: Mayor Durkin noted the \$472,406.44 in the Holbrook Rd TIF represent the final obligation to Wal-Mart.

Motion Approved: Yes

PAYROLL: **Motion to approve the payroll as presented by Treasurer Janice Barry.**

Payroll as of March 12, 2010: **Glenwoodie** in the amount of \$10,256.61;
Corporate in the amount of \$171,500.69.

Trustee Nielsen moved, 2nd by **Trustee Thomas** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 1 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

TREASURER'S REPORT: No report

Discussion: Mayor Durkin noted a Finance committee meeting was held prior to the board meeting. The topic of the meeting was anticipated revenues for fiscal year 2011. Finance committee meeting will be held to continue the review and discussion of the 2011 revenues.

OPEN TO PUBLIC:

Deborah Birmingham 850 E. 193rd Place - Discussed the budget for the 4th of July celebration.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Motion to enter into Executive Closed Session under Section 2(c)(1) Personnel with action to be taken and reason to reconvene.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse:0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

Motion to reconvene from Executive Closed Session under Section 2(c)(1) Personnell with action to be taken.

Trustee Freeman moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

Motion to increase the salary of Public Works group A employees to \$42,468.56 per year; increase the salary of Public Works group B employees to \$38,520.24; increase the Duty Pay to \$75.00 per week; Public Works Forman starting salary at \$60,642.02; effective tomorrow March 17, 2010 as discussed in the Executive Closed Session.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

Motion to hire Mike Murray as the Public Works Forman at the salary of \$60,642.02 as noted in an earlier motion.

Trustee Plott moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

Motion for approval of Business Associate Agreement relating to HIPPA Privacy and Security rules.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

ENGINEER'S REPORT:

No report.

ATTORNEY'S REPORT:

Motion for approval for a resolution authorizing a feasibility study and a housing impact study for the proposed Halsted Redevelopment Project Area.

Trustee Freeman moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: The study includes both sides of Gay Ct. and both sides of Roberts Dr.

Motion Approved: Yes

FINANCE

Motion for approval of a resolution authorizing 1) The closure of certain Village funds; 2) the forgiveness of indebtedness owed to certain Village funds.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: Trustee Plott question the Road and Bridge amount to be forgiven. Finance Direct Brunette noted the amount to be forgiven is \$355,000.00. Mayor Durkin noted this is a bookkeeping clean up issue.

Motion Approved: Yes

Additional Discussion: Reminder the vehicle stickers go on sale April 1, 2010. The fee was increased from \$20.00 to \$40.00, Senior stickers was increased from \$2.00 to \$10.00. Stickers have to be purchased in April. A penalty of \$250.00 fee will be applied beginning May 1, 2010. A comparison between

the Secretary of State and the Village of Glenwood will be made to determine compliance.

POLICE

Approval to hire 2 part time records clerks, Kathieen Brock and Kelly Husbeth, pending successful background check at a rate of \$11.33 per hour.

Trustee Plott moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Discussion: Trustee Freeman questioned if the candidates were Glenwood residents. Deputy Chief Schmidt noted both candidates are residents.

Motion Approved: Yes

FIRE

Chief Welsh informed the Board of a value added service from the Mavis Division 24, in the event of a fire, a team will be activated to the area of the fire and provide smoke detectors to those that don't have one within a designated area.

PUBLIC WORKS

Branch pick up will begin April 1, 2010. Pick up will be made on the east side of the Village on the 1st Monday of the month and on the west side of the Village on the second Monday of the month.

Update: The Hickory Glen fieldhouse renovation should be completed by the end of the month.

BUILDING DEPARTMENT

Update: Notification from the owners of the Glenwood Plaza indicating they will not attend court regarding outstanding citations.

GLENWOODIE

Glenwood Junior Golf program will be from June 21, 2010 to July 28, 2010. The program will be 2 days a week. The 7 to 9 year old children will meet from 8:00 AM to 9:00 AM; 10 to 12 year old children will meet from 9:00 AM to 10:00 AM; 13 to 15 year old children will meet from 10:00 AM to 11:00 AM. Flyers will be distributed into the Brookwood schools.

PARKS PROGRAM

Easter egg hunt will be Saturday March 27, 2010 at Callahan-Strand park.

The 4th of July activities are currently being planned.

Motion to accept the proposal for the 4th of July activities not to exceed an amount of \$1,500.00.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Recuse: 0

Absent: Campbell

Motion Approved: Yes

NEW BUSINESS

No New Business

OLD BUSINESS

No Old Business

OPEN TO THE PUBLIC

Ray Smelzer 22 S. Campbell - Thank the Mayor and the Board for the cabinets at the Senior Center. Also, Thanked the Mayor and the Board for snow removal from the driveway of homes of senior centers.

Datena Holmes - Addressed the Board regarding the American Cancer Society, "Cancer Relay for Life" event.

Mayor Durkin noted a meeting to be held with Capital Markets regarding the potential refinance of the Village Hall, Glenwoodie, and other infrastructure projects.

ADJOURNMENT:

Mayor Durkin requested a motion to adjourn at 8:05 PM.

Trustee Barry moved, seconded by **Trustee Freeman**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Absent: Campbell

Motion Approved: Yes



Carmen Hopkins, Village Clerk