

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, APRIL 5, 2011

The meeting was called to order at 7:02 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Freeman, Nielsen, Plott, Campbell, Thomas

Naes: 0 Absent: 0

ALSO IN ATTENDANCE: **Demetrius Cook**, Police Chief; **Kevin Welsh**, Fire Chief;
Patrick McAneny, Public Works; **John Donahue**, Attorney;
Donna Gayden, Village Administrator; **Linda Brunette**, Finance Director;
Jan Barry, Treasurer; **Ed Tunefius**, Village Engineer

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

**Motion to approve the minutes of the March 1, 2011 Regular
Board meeting.**

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the minutes as
presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**Motion to approve the minutes of the March 15, 2011 Regular
Board meeting.**

Trustee Plott moved, 2nd by **Trustee Barry** to accept the minutes as
presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

**Motion to approve the bills payable as presented by the Treasurer
Jan Barry.**

Corporate Fund \$113,890.75; **Road and Bridge Fund** \$8,168.77;
Sewer and Water Fund \$29,249.25; **2010 Project Fund BAB** \$165,962.78;
TIF Industrial Park \$44,959.28; **Glenwoodie Golf Course** \$20,978.21

Total All Funds: \$383,209.04

Trustee Plott moved, seconded by **Trustee Campbell** to accept the
bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Plott, Campbell, Thomas

Naes: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of March 25, 2011: **Glenwoodie** in the amount of \$11,883.60; **Corporate** in the amount of \$112,534.48.

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the payroll as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 1 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: Campbell

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

OPEN TO PUBLIC:

Claudio, Owner, Emporium Liquors, 333 Glenwood-Lansing Rd. Commented on the proposed ordinance change as it relates to the container size for alcohol. Claudio commented if the change was enacted, he would have to close his business. **Trustee Plott** and **Trustee Campbell** questioned and commented on the proposed ordinance with the business owner.

Patrick, Co-Owner, Barley and Hops on Halsted - commented on the proposed ordinance change as it relates to the container size for alcohol. Eliminating the smaller sizes would hurt his business. Trustee Barry and Trustee Thomas questioned and commented on the proposed ordinance.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Motion to approve the appointment of Adam Winston to the Fire Pension Board.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Thomas** questioned the qualifications of Mr. Winston for the position. Mayor Durkin indicated that during his discussions with Mr. Winston, that he is comfortable with what Mr. Winston can bring to the Pension Board.

Motion Approved: Yes

Motion to table the consideration of a recommendation for support of a Class 8 tax incentive for the Glenwood Town Center.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

Motion for consideration of a recommendation for support of a Class 8 tax incentive for the commercial portion of Nugent Square.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Thomas** questioned if the motion was for open discussion. **Mayor Durkin** indicated the recommendation is for the County to give the Class 8 to the commercial portion of Nugent Square. This would be used as an incentive to have someone occupy the vacant space.

Motion Approved: Yes

ATTORNEY'S REPORT:

Motion for approval of an ordinance amending the Village of Glenwood code of ordinances to regulate the transfer or conveyance of precious metals and gems.

Trustee Campbell moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Mayor Durkin** indicated the ordinance is similar to ordinances used for pawn shops.

Motion Approved: Yes

Motion to table the approval of an ordinance adding new section 10-49 to the Village of Glenwood's code of ordinances.

Trustee Thomas moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Thomas** indicated the ordinance should be amended to allow the retailers to sell the pints and half pints, but eliminate the airplane size bottles. **Trustee Thomas** doesn't want to see owners lose their business over the proposed ordinance change. **Attorney Donahue** followed he ordinance will read anything less than 200 ml. **Trustee Plott** commented on the change. **Trustee Barry** visited Emporium Liquors, Barley and Hops, and the Speedway on Halsted and Holbrook regarding the proposed ordinance change. **Trustee Barry** obtained information from each business regarding store selling hours to the type of products each location sells. **Trustee Barry** noted that the single cans at Barley and Hops is a micro-brew, which is much different than the type of items the Speedway would sell. **Mayor Durkin** charged the Board to come up with language that would take into consideration allowing specialty establishments, like Barley and Hops, to continue to sell products in the small quantities due to the type of product, while prohibiting other establishments from making similar sales of the more common products in the smaller container size. **Mayor Durkin** also commented that the smaller containers promote under age drinking, which is a problem.

Motion Approved: Yes

Motion for approval of an ordinance abating the tax levies for the 2010 and all subsequent levy years for the \$3,355,000.00 general obligation Village Hall construction bonds (alternative revenue source), Series 1998B, previously issued by the Village of Glenwood.

Trustee Freeman moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Mayor Durkin** indicated this would be the final abatement for these bonds. **Attorney Donahue** noted that due to the more favorable interest rates that the Village took advantage of, the old bonds need to be abated.

Motion Approved: Yes

Motion for approval of an ordinance abating the tax levies for the 2010 and all subsequent levy years for the \$6,125,000.00 general obligation bonds, Series 2001 previously issued by the Village of Glenwood.

Trustee Freeman moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Attorney Donahue** indicated these bonds were originally issued for the golf course. The Village paid off the original bonds in order to take advantage of favorable interest rates.

Motion Approved: Yes

Motion for approval of executive closed session under section 2(c)(5) land acquisition with action to be taken and reason to reconvene to the

end of the meeting.

Trustee Freeman moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no further discussion

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Motion for approval of an ordinance appointing a representative to serve as the Village's representative on the ECOM 911 operating committee.

Trustee Thomas moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: The representative will be part of the operating committee not the ECOM Board.

Motion Approved: Yes

Motion to table the approval to increase the Treasurer's salary from \$1,500.00 to \$3,000.00 annually until the next regular Board meeting.

Trustee Plott moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 1 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: Campbell

Abstain: 0

Absent: 0

Discussion: **Mayor Durkin** wanted to know if the salary was part of an ordinance. **Mayor Durkin** requested to table the vote until the ordinance can be reviewed to make sure the salary wasn't part of an ordinance.

Motion Approved: Yes

Motion for approval of executive closed session under section 2(c)(1) personnel with action to be taken until the Special Board meeting with action to be taken and reason to reconvene.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Administrator Gayden

Motion Approved: Yes

ENGINEER'S REPORT:

Motion for approval to amend the engineering agreement between the Village of Glenwood and Robinson Engineering for professional services to rehabilitate sanitary sewer system including repairing leaking manholes approved March 17, 2011.

Trustee Barry moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: The Engineering agreement are being amended from its original version to include the required language from the Illinois EPA.

Motion Approved: Yes

Motion for approval to amend the engineering agreement between the Village of Glenwood and Robinson Engineering for professional services to rehabilitate sanitary sewer system including replacing deteriorated sanitary force main approved March 17, 2011.

Trustee Barry moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: The Engineering agreement are being amended from its original version to include the required language from the Illinois EPA.

Motion Approved: Yes

Motion for approval to amend the engineering agreement between the Village of Glenwood and Robinson Engineering for professional services construction of a gravity trunk sanitary sewer along Main St. from State St. to Magnolia including appurtenances and restoration approved March 17, 2011.

Trustee Barry moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: The Engineering agreement are being amended from its original version to include the required language from the Illinois EPA.

Motion Approved: Yes

Update: Ed Tunelius will do follow up with the State of Illinois regarding the bridge over Butterfield Creek. The State of Illinois has requested the Village of Glenwood own and maintain the bridge. **Mayor Durkin** noted the bridge is the responsibility of the State of Illinois.

FINANCE:

Finance Director Linda Brunette updated the Mayor and Board of Trustees on the following:

- 1) Village vehicle stickers are now on sale. The Village Hall will remain open until 7:00 PM every Tuesday for the month of April. Late fees will be imposed beginning May 1, 2011.
- 2) E- Waste collection will be April 16, 2011 at the public works garage from 9:00 AM to Noon.
- 3) Village Administrator Donna Gayden and Linda Brunette will be meeting with a actuarial and the auditors regarding the pension funds.

Discussion: **Mayor Durkin** asked about documentation needed for disability stickers. Proof from the Social Security office is needed to purchase the disability vehicle sticker.

POLICE:

Police Chief Demetrious Cook reported on the following items:

- 1) The Village of Glenwood was awarded a grant to assist in the purchase of a police cruiser. The grant was in the amount of \$20,000.00. The Village will have a match portion of \$6,200.00.
- 2) Chief Cook registered the Village of Glenwood to participate in the annual "National Night Out" on Tuesday August 2, 2011. The campaign is a way to discourage criminal activity in or neighborhoods. **Mayor Durkin** noted it would be a great idea to hold the Board meeting outside on that evening.
- 3) South Suburban Mayors and Managers wants to hold a auction to dispose of vehicles. Chief Cook questioned the Board on participating in the auction. The Board agreed to go forward with the participation. Mayor Durkin requested to have the "sale of surplus equipment" ordinance prepared for the sale.
- 4) Chief Cook communicated the details of a carjacking at Vollmer and Chicago Heights Road. Glenwood Police assisted in apprehending the individuals involved in the carjacking.

FIRE:

No report.

PUBLIC WORKS:

Motion for approval to purchase two new trucks in the amount not to exceed \$35,000.00.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

Motion for approval to purchase a new aluminum shoring box in the amount not to exceed \$7,000.00.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the

motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

Motion for approval to complete repairs at the Public Works building in an amount not to exceed \$10,000.00.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Mayor Durkin questioned who will complete the work. Patrick McAneney indicated the bids have been reviewed but some questions were raised by the contractor. The questions will be addressed. **Mayor Durkin** noted the prevailing wage will be paid and a certified payroll provided.

Motion Approved: Yes

BUILDING

DEPARTMENT:

No report.

GLENWOODIE:

The banquet facility construction continues. The road is coming along. **Trustee Campbell** commented the facility should be called a banquet facility instead of a community center.

PARK PROGRAMS:

Park Program Alesia Young updated the Board on the following:
Focus on family entertainment and summer and after school programs
1) The Chess club began today, Tuesday, at the Blakey Center. This will be scheduled every Tuesday.
2) Help develop more program for the Seniors at the Senior Center.
3) Working on a bi-weekly teen meeting at the fieldhouse to help the youth.
4) Working on a youth care team. Have the youth participate in community service by assisting in cleaning Main street.
5) Working with the school district with some existing programs.
6) Expanding the Summer Bash, Halloween Festival, & Christmas Party.
7) A packet was prepared that includes all of the programs being worked on which includes a survey.
8) The 4th of July activities are currently under budget.

NEW BUSINESS:

No new business.

OLD BUSINESS:

No new business.

OPEN TO THE PUBLIC:

Ray Smelzer - 22 Campbell - commented on the address panels lack of direction being displayed on the address panel. Chief Welsh noted that the staff is educated on the direction within the Village.

Larry - 402 Tulip - commented on the FEMA volunteer program.

ADJOURN INTO

CLOSED SESSION:

Motion to adjourn into executive closed session under section 2(c)(5) land acquisition with action to be taken and reason to reconvene at 8:00 PM.

Trustee Nielsen moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Motion Approved: Yes

**RECONVENE FROM
CLOSED SESSION:**

Motion to reconvene from Executive Closed Session under Section 2(c)(5) land acquisition with action to be taken and reason to reconvene at 8:15 PM.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Campbell

Naes: 0

Recues: 0

Absent: Plott, Thomas (absent at time of roll call)

Abstain: 0

Motion Approved: Yes

Motion to acquire the property discussed in the Executive Closed session at the price discussed.

Trustee Nielsen moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Campbell

Naes: 0

Recues: 0

Absent: Plott, Thomas (absent at time of roll call)

Abstain: 0

Motion Approved: Yes

ADJOURN:

Motion to adjourn the meeting at 8:20 PM.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Campbell

Recues: 0

Naes: 0

Abstain: 0

Absent: Plott, Thomas (absent at time of roll call)

Discussion: No discussion

Motion Approved: Yes

Carmen Hopkins

Carmen Hopkins, Village Clerk