

MINUTES OF THE BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JUNE 15, 2010

The meeting was called to order at 7:00 p.m. Mayor Kerry Durkin led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by Village Clerk Carmen Hopkins. The following Trustees responded: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0 Absent: 0

ALSO IN ATTENDANCE: John Donahue, Village Attorney; Police Chief Brian Smith; Linda Brunette, Finance Director; Janice Barry, Treasurer; Kevin Welsh, Fire Chief & Building Dept; Ed Tunelius, Robinson Engineering; Patrick McAneney, Public Works Director

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the May 25, 2010 special board meeting.

Trustee Barry moved, 2nd by Trustee Nielsen

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0 Abstain: 1

Ayes: Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Absent: 0

Abstain: Campbell

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the June 1, 2010 board meeting.

Trustee Campbell moved, 2nd by Trustee Nielsen

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0

Abstain: 0

Discussion: Trustee Barry requested the change to include the question, "Can Robinson Engineering do this job".

Motion Approved: Yes

BILLS PAYABLE: **Motion to approve the bills payable as presented by Treasurer Janice Barry.**

**Corporate Fund \$132,788.63; Road and Bridge Fund \$2,436.85;
Sewer and Water Fund \$41,706.36; Glenwoodie Golf Course \$36,952.24;
TIF Glenwoodie \$82.50; TIF Industrial Park \$8,383.97;
Motor Fuel Tax \$250.00; TIF Holbrook \$14,681.47**

Total All Funds: \$237,282.02

Trustee Thomas moved, seconded by Trustee Campbell to accept the bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Absent: 0

Recues: Freeman (1 item on page 1. \$500.00)

Discussion: **Trustee Nielsen** question 1 item on page 4 regarding the tuition reimbursement to Eric Wiederhold. Was a transcript with a grade of "C" or better submitted? The transcript was reviewed, and it indicated a grade of "C".

Motion Approved: Yes

PAYROLL:

Payroll as of June 4, 2010: **Glenwoodie** in the amount of \$22,975.61; **Corporate** in the amount of \$100,630.58.

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Nielsen moved, 2nd by **Trustee Freeman** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 1 Absent: 0 Abstain: 0

Ayes: Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Campbell

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

TREASURER'S REPORT:

Finance Committee meeting will be held on Tuesday July 6, 2010 at 6:00 PM.

OPEN TO PUBLIC:

No one wish to approach the board.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Motion to table the approval of a joint statement of intent between the Village of Glenwood and North Pole Ice Arena & Sports Facility LLC.

Trustee Plott moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of an Economic Development Committee recommendation for Letke and Associates.

Trustee Plott moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Campbell** commented on the configuration of the parking lot. **Mayor Durkin** noted the parking lot would be split into 2 sections.

Motion Approved: Yes

Motion for approval of an Economic Development Committee recommendation for Trout/Dams for O'Reilly's Auto Parts for a Class 8 on Lot 2.

Trustee Campbell moved but no second was presented to accept the motion as presented. Motion was not passed and no roll call vote taken.

Upon Roll Call: Ayes: 0 Naes: 0 Absent: 0 Abstain: 0

Ayes: 0

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No Board action taken.

Motion Approved: No

Motion for approval to hire a part time intern, Dan Yoder of Western Illinois University, for Park rehabilitation not to exceed an amount of \$11,000.00.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Freeman** question the cost as it relates to the budget. **Mayor Durkin** indicated the cost would come from the proceeds of the pending bond issue.

Motion Approved: Yes

Motion to move the request for executive closed session under section 2(c)(1) Personnel with action to be taken and reason to reconvene at the end of the meeting.

Trustee Nielsen moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No discussion

Motion Approved: Yes

ENGINEER'S REPORT: **Motion for approval of local agency amendment #1 for federal participation project number ARA-(332).**

Trustee Nielsen moved, seconded by **Trustee Campbell** to accept the

motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Ed Tunelius, of Robinson Engineering, indicated the amendment was part of the stop light installation and construction at the intersection of Holbrook road and Chicago Heights road. The amendment establishes a structure of financial responsibility for the maintenance and operation of the stop light at the noted intersection. **Trustee Nielsen** commented on the process of payment of the Village's share of maintenance cost. Mr. Tunelius indicated I.D.O.T would make any necessary repairs and maintenance. Once the repairs were completed, I.D.O.T would forward a bill for payment of the Village's share. Which would be 66 2/3%. **Trustee Campbell** noted there are grants available to cover the cost for Opticom emitters for squad cars, since the amendment does not cover this cost.

Motion Approved: Yes

Additional information: Smoke testing of the sanitary sewer system will be completed this week. Mr. Tunelius noted the smoke testing is needed as part of the sewer system inspection to locate breaks and defects. The smoke is odorless and creates no fire hazard. It is recommended that residents pour one gallon of water into each floor drain.

ATTORNEY'S REPORT:

Motion for approval of an ordinance amending section 10-37 of the Village of Glenwood's code of ordinances to: (1) Increase the number of allowable Class D liquor licenses from 3 to 4; and (2) Decrease the number of Class E licenses from 3 to 2.

Trustee Nielsen moved but no second was presented to accept the motion as presented. Motion was not passed and no roll call vote taken.

Upon Roll Call: Ayes: 0 Naes: 0 Absent: 0 Abstain: 0

Ayes: 0

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Attorney Donahue indicated the liquor license change was needed for a request from the Glenwood Wal Mart. Wal Mart requested to increase their liquor department from Beer and Wine to a full service liquor department. Wal Mart store manager, Victoria Cadwell, and Wal Mart council were available to answer questions from the Board. **Trustee Thomas** noted there was a full service liquor store directly north of Wal Mart. **Trustee Campbell** also informed the Wal Mart representatives that a liquor store would soon be open in the Glenwood Town Center on Main street. **Trustee Barry** and **Trustee Plott** also commented on the issue. No Board action taken.

Motion Approved: No

Motion for approval of a resolution establishing an "interested parties" registry for the proposed Halsted redevelopment project area.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No discussion

Motion Approved: Yes

FINANCE:

Finance Director Linda Brunette commented, the expense budget review for the month was presented to the Board and the Finance committee for review. The bond sale began today, but not all bonds were sold. The bond sale will continue tomorrow.

POLICE:

Motion to table the approval of an overnight parking ban to the next board meeting.

Trustee Thomas moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Plott** indicated that further review was still needed prior to presenting the ordinance to the Board for approval. **Trustee Thomas** commented on what other surrounding village's have as it relates to a parking ban. **Trustee Nielsen** question the issue of residency when people visit family and friends of Glenwood for extended periods of time. **Mayor Durkin** indicated the registered license of the person visiting would have to be registered in Glenwood.

Motion Approved: Yes

FIRE:

Motion for approval to allow the Mayor to refund an amount of \$22,680.00 in unused grant funds.

Trustee Plott moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Fire Chief Kevin Welsh indicated the grant time period to use all of the funds had expired.

Motion Approved: Yes

PUBLIC WORKS:

Public Works Director Patrick McAneney indicated that seal coating of the basketball and tennis courts at Arquilla park will be completed on Thursday.

BUILDING DEPARTMENT:

Fire Chief Kevin Welsh noted that grass cutting service is being completed at through out the Village. Also, the clean up of the Roll Services building continues.

GLENWOODIE:

Motion to table the approval of a contract for the design build concept for

the Glenwoodie clubhouse.

Trustee Campbell moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

PARKS PROGRAM:

Trustee Nielsen communicated there is a meeting scheduled for 1:00 PM tomorrow to discuss the 4th of July celebration.

NEW BUSINESS:

No new business.

OLD BUSINESS:

Trustee Plott questioned the status of the lighted address sign project. Fire Chief Kevin Welsh indicated the project is moving forward. Samples of the signs are being reviewed.

OPEN TO THE PUBLIC:

No one approached the Board.

ADJOURN TO CLOSED SESSION:

Motion to adjourn to executive closed session under section 2(c)(1) Personnel with action to be taken and reason to reconvene at 7:54 PM

Trustee Thomas moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

RECONVENE FROM OPEN SESSION:

Motion to reconvene from executive closed session under section 2(c)1 Personnel with action to be taken at 8:42 PM.

Trustee Freeman moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to prepare a letter of reprimand to include revised internal controls and the recommendations by the Glenwood Police department as discussed in the closed session.

Trustee Campbell moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

ADJOURNMENT:

Mayor Durkin requested a motion to adjourn at 8:50 PM.

Trustee Barry moved, seconded by **Trustee Nielsen**

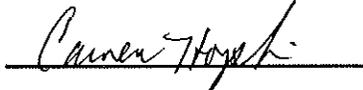
Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Campbell, Thomas, Barry, Freeman, Plott, Nielsen

Naes: 0

Absent: 0

Motion Approved: Yes



Carmen Hopkins, Village Clerk