

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, FEBRUARY 1, 2011

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by **Village Clerk Carmen Hopkins**. The following Trustees responded: Barry, Campbell, Freeman, Nielsen, Plott, Thomas  
Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0  
Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas  
Naes: 0 Absent: 0

**ALSO IN ATTENDANCE:** **Demetrius Cook**, Police Chief; **Janice Barry**, Treasurer; **Kevin Welsh**, Fire Chief; **Patrick McAneney**, Public Works; **Donna Gayden**, Village Administrator  
**Mayor Durkin** noted that due to the inclement weather, Attorney John Donahue and Village Engineer Ed Tunelius are absent. The area was experiencing blizzard conditions that contained heavy snow and high winds.

**PRESENTATION OF MINUTES OF  
BOARD MEETING OF:**

**Motion to approve the minutes of the January 18, 2010 Regular Board meeting.**

Trustee Barry moved, 2nd by Trustee Freeman to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0  
Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas  
Naes: 0  
Absent: 0  
Abstain: 0  
Discussion: No discussion

**Motion Approved: Yes**

**TREASURER'S REPORT  
BILLS PAYABLE:**

**Motion to approve the bills payable as presented by Treasurer Janice Barry.**

**Corporate Fund** \$73,853.35; **Road and Bridge Fund** \$2,500.13; **Sewer and Water Fund** \$32,936.25; **2010 Project Fund BAB** \$10,500.00; **TIF Industrial Park** \$425,469.75; **TIF Holbrook Rd** \$2,979.06; **Motor Fuel Tax** \$3,052.46; **Glenwoodie Golf Course** \$11,738.54

Total All Funds: \$563,029.54

Trustee Freeman moved, seconded by Trustee Campbell to accept the bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0  
Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas  
Naes: 0  
Absent: 0

Discussion: **Trustee Thomas** question a \$146.50 expense to Gabe's Restaurant with the description of "staff luncheon". **Mayor Durkin** instructed Treasurer Janice Barry to review the expense in question for clarification. The amount in question was originally part of an overall expense from Gabe's Restaurant for the Chief of Police swearing in ceremony. The amount was included in error. **Mayor Durkin** asked the amount be omitted from the bills payable. The motion was amended to not include the 146.50 expense.

**Motion Approved: Yes**

**TREASURER'S REPORT  
PAYROLL:**

Payroll as of February 28, 2011: **Glenwoodie** in the amount of \$11,646.02; **Corporate** in the amount of \$122,273.07.

**Motion to approve the payroll as presented by Treasurer Janice Barry.**

Trustee Nielsen moved, 2nd by Trustee Freeman to accept the payroll as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 1 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: Campbell

Absent: 0

Discussion: No discussion.

**Motion Approved: Yes**

**OPEN TO PUBLIC:**

No one wish to approach the Board.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

**Motion to table the appointment(s) to the Fire Pension Board due to no resumes received.**

Trustee Campbell moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell. Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

**Motion Approved: Yes**

**Motion to table the request for executive closed session under section 2( c)(1) 1 Litigation with action to be taken and reason to reconvene due to the absence of Attorney John Donahue because of the current inclement weather conditions.**

Trustee Campbell moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell. Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

**ATTORNEY'S REPORT:**

**Motion to table the acceptance of the recommendation to amend the professional services agreement with Hitchcock Design Group due to the absence of Attorney John Donahue because of the current inclement weather.**

Trustee Freeman moved, seconded by Trustee Nielsen to accept the

motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell. Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: **Yes**

**Motion to table the discussion of the annexation of T & J Meats property due to the absence of Attorney John Donahue because of the current inclement weather conditions.**

Trustee Freeman moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell. Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: **Yes**

**VILLAGE  
ADMINISTRATOR:**

**Motion to table the presentation by South Suburban Family Shelter due to the inclement weather conditions.**

Trustee Campbell moved, seconded by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell. Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: **Yes**

**Discussion: Reduction of Village vehicle sticker fees.**

**Trustee Thomas** requested the issue of reducing the vehicle sticker cost due to the Village experiencing improved economic conditions. **Trustee Thomas** noted the reason for the increase was to assist in preventing a labor lay-off within the Police Department. Also **Trustee Thomas** noted the sticker increase issue would be discussed at later date. **Trustee Plott** noted that he isn't aware of a fluctuating vehicle sticker cost. **Mayor Durkin** requested the Board visit the issue in its entirety, which would include the corporate reserve balance. Mayor Durkin commented that a policy will need to be in place to deal with the corporate reserve prior to discussions on the reduction of vehicle sticker fees. **Trustee Nielsen** and **Trustee Freeman** also commented on the issue. Based on the discussion, **Mayor Durkin** asked if it was the general consensus of the Board to "not" make a decision on the issue at the moment. All Board members agreed. **Mayor Durkin** suggested the

Board follow up with the Administrator on the issue.

Village Administrator Donna Gayden indicated that due to the inclement weather, some of the staff will not be available tomorrow, Wednesday. The Board noted the day should be treated as a vacation day.

**ENGINEER'S REPORT:**

**Motion for approval of a proposal with Geocoin to perform soil borings on the acquired property in the Industrial TIF not to exceed \$10,000.00.**

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

**Motion Approved: Yes**

**FINANCE:**

No report.

**POLICE:**

Police Chief Demetrious Cook commented that he has completed a budget comparison of current and prior year expense. This will be used to prepare the Police department budget for the next fiscal year.

**FIRE:**

No report.

**PUBLIC WORKS:**

**Motion for approval to hire two full time employees contingent upon successful completion of pre-employment physical and background investigation at a wage of \$38,250.00 per year.**

Trustee Plott moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Trustee Freeman questioned if the wage is within the pay range for the position. Public Works Director Patrick McAneney noted Yes.

**Motion Approved: Yes**

**Motion for approval of Phase 1 of GIS (Geographical Information System) at a cost not to exceed \$48,000.00 to Baxter and Woodman.**

Trustee Campbell moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

**Motion Approved: Yes**

**BUILDING**

**DEPARTMENT:** No report.

**GLENWOODIE:** **Motion to accept the recommendation to award the bid for Audio/Visual contract at Glenwoodie to Home Electronics not to exceed \$48,000.00.**

Trustee Plott moved, seconded by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

**Motion to purchase Grinder equipment for the golf course in an amount not to exceed \$33,000.00.**

Trustee Barry moved, seconded by Trustee Thomas to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

**PARK PROGRAMS:** **Mayor Durkin** requested a budget from **Trustee Nielsen** for the parks as it relates to the Build America Bond proceeds. **Trustee Nielsen** noted the budget will be forwarded.

**NEW BUSINESS:** No old business.

**OLD BUSINESS:** No old business.

**OPEN TO THE PUBLIC:** Ray Smelzer, 22 S. Campbell - commented on issue of lowering the vehicle sticker fees.

**ADJOURN:** **Motion to adjourn the meeting at 7:31 PM.**

**Trustee Freeman** moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk