

MINUTES OF THE BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, OCTOBER 5, 2010

The meeting was called to order at 7:03 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded:
Barry, Freeman, Nielsen, Plott, Thomas
Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2
Ayes: Barry, Freeman, Plott, Thomas
Naes: 0 Absent: Campbell, Nielsen (joined the meeting at 7:05)

ALSO IN ATTENDANCE: **Brian Smith**, Police Chief; **Linda Brunette**, Finance Director;
Janice Barry, Treasurer; **Ed Tunelius**, Robinson Engineering;
Patrick McAnaney, Public Works Director;
John Donahue, Attorney, **Donna Gayden**, Village Administrator

BILLS PAYABLE: **Motion to approve the bills payable as presented by Treasurer Janice Barry.**
Corporate Fund \$86,608.97; Road and Bridge Fund \$3,199.08;
Sewer and Water Fund 125,668.27; Glenwoodie Golf Course \$27,776.91;
TIF Industrial Park \$3,620.00; 2010 Project Fund \$4,463.78
TIF Industrial Main Street \$288.75;Glenwoodie Golf TIF; \$41.25
Total All Funds: \$251,667.01

Trustee Freeman moved, seconded by **Trustee Plott** to accept the bills payable as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0 Recues: 0
Ayes: Barry, Freeman, Plott, Thomas
Naes: 0

Absent: Campbell, Nielsen (joined the meeting after the vote was taken).

Discussion: no discussion

Motion Approved: Yes

PAYROLL: Payroll as of September 24, 2010: **Glenwoodie** in the amount of \$22,071.40;
Corporate in the amount of \$100,805.65.

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0
Ayes: Barry, Freeman, Plott, Nielsen, Thomas
Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

TREASURER'S REPORT: No report. Mayor Durkin asked for status on the audit. Finance Director Linda Brunette commented a draft of the audit was received. Also, a extension was requested for the Fire Pension to obtain the actuarial. The request was made to prevent an audit opinion in the management letter.

OPEN TO PUBLIC: No one approached the Board.

COMMUNICATIONS

MAYOR'S OFFICE: **Mayor Durkin** indicated that a conversion was conducted with Westside Transport on the status of the expansion. Attorney John Donahue has concluded the acquisition of the Roll Services property. The deed to the property should be obtained by the end of the week. **Mayor Durkin** noted the process to obtain the property was well worth it.

ENGINEER'S REPORT: **Motion to approve a contract for street resurfacing to the low bidder, Alpha Construction, in the amount of \$1,184,272.30 contingent upon concurrence from I.D.O.T..**

Trustee Barry moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: **Trustee Freeman** question how the bids are advertised. Ed Tunelius, of Robinson Engineering, detailed the avenues taken in advertisement for the contract. Mr. Tunelius indicated that IDOT provides advertisement to all paver contractors in the State of Illinois, also the Black Contractors association was notified of the contract, and online advertisements were made. Mr. Tunelius indicated the contract had broad exposure. **Mayor Durkin** questioned the portion of contract for Arquilla. Mr. Tunelius noted it is the intent to use all of the grant funds. **Mayor Durkin** followed that an estimated \$934,000.00 of the contract will be paid for with Build America Bond proceeds.

Motion Approved: Yes

ATTORNEY'S REPORT: **Motion for approval of a request for Executive Closed session under section 2(c) 5 property acquisition and litigation with action to be taken and reason to reconvene.**

Trustee Barry moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

RECONVENE FROM OPEN SESSION:

Motion to reconvene from executive closed session under section 2(c)5 property acquisition with action to be taken at 7:51 PM.

Trustee Nielsen moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Campbell, Thomas (not present for vote to reconvene from closed session.)

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion for approval of a resolution to approve an agreement with NICOR for the purchase of property, in 33 acre footprint.

Trustee Plott moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recues: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas (re-joined the open session meeting prior to roll call vote)

Abstain: 0

Absent: Campbell

Discussion: Mayor Durkin commended Attorney Donahue on the handling of Nicor footprint land purchase.

Motion Approved: Yes

Motion to accept the offer for appraisal from PRS Associates for the appraisal of the NICOR footprint.

Trustee Barry moved, seconded by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recuse: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas

Abstain: 0

Absent: Campbell

Discussion: no further discussion.

Motion Approved: Yes

Motion to approve a proposal for the performance of environmental assessment of the NICOR footprint by Carnow, Conibear & Assoc in an amount of \$1,925.00.

Trustee Freeman moved, seconded by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recuse: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas

Abstain: 0

Absent: Campbell

Discussion: no further discussion.

Motion Approved: Yes

Motion to approve authorization to obtain a survey and preparation of a plat of subdivision for the NICOR footprint acquisition as prepared by Robinson Engineering.

Trustee Nielsen moved, seconded by Trustee Freeman to accept the

motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 0 Recuse: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: Thomas

Abstain: 0

Absent: Campbell

Discussion: no further discussion.

Motion Approved: Yes

Approval of an ordinance granting a rezoning from R-1 to B-1 and a special use permit for a Child Day Care center (20 East Main Street).

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0 Recuse: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: John Donahue, indicated the special use permit is for the Child Day Care center and for the property owner to reside at the property.

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Motion for approval of an ordinance amending section 106.163 of the Village of Glenwood code of ordinances to provide for a administrative fee.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: Donna Gayden indicated the fee will be used to maintain the water and sewer computer system, as well as system updates.

Motion Approved: Yes

Glenwood Gazette update: Margaret Stevens, a Glenwood resident and editor for the newsletter addressed the Mayor and Board of Trustees regarding the future of the newsletter. Mrs. Stevens recited her background, which include teaching English and Drama in the Chicago Public School system, taught English at Prairie State College, was a short story editor for AIM magazine among other accomplishments. Mrs. Stevens requested the Board to send their articles for the newsletter to: Glenwood Gazette@Village of Glenwood.com.

Motion for approval to retain Laner Muchin law firm for human resource matters in the amount of \$2, 500.00 project fee to revise the

employee handbook.

Trustee Plott moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: Violet Clark, Partner with Laner Muchin law firm, addressed the Board. Ms. Clark gave a brief history of the law firm, which primarily include working on human relations and labor and employment issues. Ms. Clark discussed some of the details on the retainer fees. **Mayor Durkin** noted the remaining details of the proposal be discussed at the next committee of the whole meeting.

Motion Approved: Yes

FINANCE:

Finance Director Linda Brunette briefed the Board on the status of the audit.

POLICE:

Police Chief Brian Smith briefed the Board on the following:

- "Click It or Tick it" seatbelt enforcement program: The state of Il step grant will be in effect to assist with overtime as it relates to seatbelt enforcement.
- Police statistics for September 2010: 449 citations were written, 81 arrest were made, 73 vehicle tows completed.

Motion to accept the recommendation to keep the basketball and tennis courts located in Hickory Bend park closed until the park study is complete.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: **Mayor Durkin** commented indicating Trustee Nielsen had discussions with the park facilitators and await for the park study to be completed prior to making a decision. **Trustee Thomas** also commented on behalf of residents comments noting they don't want the courts demolished.

Motion Approved: no vote requested.

FIRE:

No report

PUBLIC WORKS:

Motion for approval for payment to M & J Underground for work completed at 427 Arquilla Dr. in the amount of \$9,934.00.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: Patrick McAneney, Public Works Director, commented the expense was to repair a sewer issue at a resident home. **Mayor Durkin** noted this was a repair of the service lateral. A prior repair by the Village was completed incorrectly. This payment is to make the repair correctly. **Trustee Plott** noted the homeowner was initially very upset over the issue, but was pleased at the result.

Motion Approved: Yes

Update: This was the last week for the summer branch pick up.

BUILDING

DEPARTMENT:

No report

GLENWOODIE:

Report given by Phil Robbins and Eric Swanson. All projects completed that were related to the cart path project.

- The annual golf outing to support Glenwood Youth programs (Glenwood Cougar Football, Glenwood Hawks Basketball, Glenwood Baseball, and Glenwood Youth Golf) was completed. The outing raised \$6,400.00.
- High School golf sectionals will be held at Glenwoodie on October 18th.
- The new clubhouse build is on schedule. Framing of the new building is under way and continues. Discussions with ComEd to properly disconnect the existing electrical service from the old building so the building can be demolished.

PARKS PROGRAM:

Update on Forest Park Improvement proposals:

Trustee Nielsen gave a brief update on the proposed improvements in the Forest Park. This includes:

- purchase and installation of new lighting - 2 proposals received.
- new park equipment

Motion approve the Forest Park improvement proposal not to exceed an amount of \$110,000.00.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: no discussion.

Motion Approved: Yes

NEW BUSINESS:

No new business.

OLD BUSINESS:

No new business.

OPEN TO THE PUBLIC:

Ray Smelzer, 22 S. Campbell - commented on the condition of the Annie Lee property. Specifically the door being open. **Mayor Durkin** instructed Public Works to board up the door.

ADJOURN :

Motion to adjourn.

Trustee Barry moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

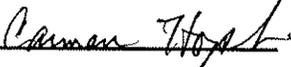
Recues: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk