

MINUTES OF THE BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, DECEMBER 7, 2010

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded: Barry, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: Campbell

ALSO IN ATTENDANCE: **Peddycord**, Interim Police Chief; **Linda Brunette**, Finance Director; **Janice Barry**, Treasurer; **Ed Tunelius**, Robinson Engineering; **Patrick McAneney**, Public Works Director; **Kevin Welsh**, Fire Chief; **Donna Gayden**, Village Administrator

FIRE: Fire Chief Kevin Welsh introduced Chris Pack to the Mayor and the Board of Trustees as the new full time Firefighter/Paramedic. Chief Welsh noted the Village is able to fill the position with the assistance of grant. **Village Clerk Carmen Hopkins**, administered the oath.

PRESENTATION OF FISCAL YEAR 2009 - 2010

FINANCIAL AUDIT:

John George and Mike Zager, representatives of McGladrey and Pullen Certified Public Accountants, presented the **Mayor and Board of Trustees** with the audit for fiscal year 2009 - 2010. The Auditors summarized the audit which include:

- 1) Investments - The Village's methodology to value its investments is reasonable.
- 2) Net pension and OPEB (Other Post Employment Benefit) Obligation - An copy of the actuary was obtained and tested. On a test basis, the data provided appears to be accurate.
- 3) Allowance For Doubtful Accounts for Utility Billings - The information used to support the reserve was reviewed and tested. The reserve methodology is appropriate and reasonable.
- 4) Allowance for Doubtful Accounts for Property Taxes - the allowance was tested by comparing the reserve percentage to the total levy to past property tax collection history. The reserve methodology is appropriate and reasonable.

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the November 16, 2010 Regular Board meeting.

Trustee Barry moved, 2nd by **Trustee Plott** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Note: Trustee Thomas exited the meeting a 7:30 PM to attend a personal matter.

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Treasurer Janice Barry.

**Corporate Fund \$85,644.51; Road and Bridge Fund \$4,742.38;
Sewer and Water Fund \$37,067.28;
2010 Project Fund BAB \$609,790.00;
TIF Industrial Park \$253,238.15; TIF Main Street (\$1,526.25) Cr;
Glenwoodie TIF Account (\$123.75) Cr;
Glenwoodie Golf Course \$35,770.22.**

Total All Funds: \$1,024,602.54

Trustee Plott moved, seconded by **Trustee Freeman** to accept the bills payable as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Absent: Campbell, Thomas

Discussion: No follow up discussion.

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of December 3, 2010: **Glenwoodie** in the amount of \$12,354.97; **Corporate** in the amount of \$175,692.48.

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the payroll as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: No discussion.

Motion Approved: Yes

**OPEN TO PUBLIC:
COMMUNICATIONS
MAYOR'S OFFICE:**

No one approached the Board.

Motion for consideration of the Planning Commission recommendation to adopt the Glenwood Plaza master plan.

Trustee Plott moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: John Siner, of the Glenwood Plan Commission, addressed the **Mayor** and the **Board of Trustees** regarding the master plan. John Siner noted that a lot of time and effort was put into this part of the planning process for the Glenwood Plaza. **Trustee Plott** Thanked John and the planning commission for the effort put into the project. **Trustee Barry** commented on the timetable involved for the plan. **Mayor Durkin** extended a Thank You to all members of the Planning Commission.

The Hitchcock Group, the facilitators of the master plan, gave a presentation on the plan. The plan is based on a 2015 timetable. The presentation also

included the current condition of the plaza and the selected and approved plan for the plaza. The new plan includes open park space, new streets, and landscaping among other things.

Motion Approved: Yes

Consideration of recommendation for support of a Class 8 tax incentive at 440 W. 194th street.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: The petitioner, CBF Technologies, briefed the Board on the request. They are a small manufacturing company that will move into the Glenwood Industrial park from another village. **Mayor Durkin** noted, the location was previously occupied by a trucking company that had a redevelopment agreement in place.

Motion Approved: Yes

Approval of an amendment to the Nicor real estate purchase contract pending engineer approval of an easement agreement.

Trustee Barry moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: No further comments

Motion Approved: Yes

ATTORNEY'S REPORT:

No report.

VILLAGE

ADMINISTRATOR:

Consideration of Misericordia Candy Days request for Friday April 29 and Saturday April 30, 2011.

Trustee Freeman moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: no discussion

Motion Approved: Yes

Consideration of proclamation for National Drunk and Drugged Driving (3D) prevention month December 2010.

Trustee Plott moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: no discussion

Motion Approved: Yes

Motion for approval for request for executive closed session under 2(c)(1) Personnel with no action to be taken and no reason to reconvene at the end of the meeting.

Trustee Freeman moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: no discussion

Motion Approved: Yes

ENGINEER'S REPORT:

Ed Tunelius, Village Engineer with Robinson Engineering, updated the Board on the review of the proposed improvements for Hickory Glen park. Robinson Engineering proposed preparing an exhibit for Board viewing. **Trustee Nielsen** will head up the planning improvement process for the Hickory Glen park.

FINANCE:

Motion for approval of annual vendor list.

Trustee Nielsen moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: no discussion

Motion Approved: Yes

POLICE:

Interim Police Chief Derek Peddycord briefed the Board on the following:

- The new squad car is now part of the fleet and in service. Squad car assignments are now implemented in order better maintain the fleet.
- Two officers have been assigned to the Suburban Major Accident Reconstruction Team (SMART).
- Two major crimes have been cleared by arrest. This is included the attempted murder on Longwood Ct and the attempted murder on Spruce and Rose court. The offenders are and remain in custody.
- Briefed the Mayor and the Board on the incident that occurred on Maple Drive over the weekend. The investigation involved the discharge of illegal weapons during a teenage party. The investigation is ongoing.

Mayor Durkin commented that he is instructing the Village Attorney to draft

a local ordinance for Board approval, for possession of an illegal weapon and illegal drugs subject to severe penalty. **Mayor Durkin** indicated the ordinance will be written to make the parent responsible for the illegal actions of their children.

Mayor Durkin commented that Interim Chief Peddycord will assume the duties of Chief of Police until the appointment of the new Chief of Police later in the month.

FIRE:

Report given at the start of the meeting.

PUBLIC WORKS:

Update by Patrick McAneney: Decorations are in place in Strand Park for the Christmas in the park celebration. The water connection to the Roll Services property is completed. The Fall street sweeping was not completed due to the snow. May need to wait until the Spring. Took delivery of the sewer jet. The vendor would like to take the existing sewer jet in trade in. **Mayor Durkin** requested advice from the Village Attorney regarding if Board approval was needed to declare the trade-in surplus property.

Motion to amend the purchase agreement for the sewer jet trade in to reduce it by \$17,000.00 for the trade in value.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: no discussion

Motion Approved: Yes

BUILDING

DEPARTMENT:

Motion for approval of a change of address for Wal Mart from 103 Holbrook Rd to 19255 Halsted street.

Trustee Nielsen moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion:

Motion Approved: Yes

Motion to approve a resolution to amend supplementary conditions for the contract between the Village of Glenwood and Tower Construction.

Trustee Nielsen moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion:

Motion Approved: Yes

Update: **Trustee Plott** requested any update on the citations issued to the Glenwood Plaza. Chief Welsh noted the citation process is ongoing. Discussions are ongoing considering the process with the Glenwood Plaza master plan. **Mayor Durkin** noted that the owner mentioned he was denied his civil rights during the ongoing process with the master plan. **Trustee Plott** thanked Fire Chief Welsh for staying on top of the citations.

GLENWOODIE:

Motion requesting approval to participate in the early order programs on chemicals and fertilizer purchases for 2011 season.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Plott, Nielsen, Barry

Naes:

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: No discussion

Motion Approved: Yes

PARKS PROGRAM:

Lighting ceremony will be held at Strand Park. Holiday decorating contest will be held the week of December 9th - 13th.

NEW BUSINESS:

No new business.

OLD BUSINESS:

Motion to approve the Glenwoodie Rates.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Plott, Nielsen, Barry

Naes:

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: No discussion

Motion Approved: Yes

Motion for approval to swap to electric carts at Glenwoodie.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Plott, Nielsen, Barry

Naes:

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion: **Trustee Nielsen** commented the existing gas fleet should be maintained. The fleet is only 1 year old. **Trustee Nielsen** reviewed the figures from an operating cost perspective. **Mayor Durkin** requested the Board review the information involved with the electric cart proposal.

Motion Approved: Vote not called

Motion to table approval to swap to electric carts at Glenwoodie.

Trustee Freeman moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Plott, Nielsen, Barry

Naes:

Recues: 0

Abstain: 0

Absent: Campbell, Thomas

Discussion:

Motion Approved: Yes

Mayor Durkin is seeking volunteers for a flood committee. Mr. Chuck Darringer has volunteered to head the committee. Mr. Darringer is a resident of Chicago Heights.

OPEN TO THE PUBLIC: Chuck Darringer, a Chicago Heights residents, approached the Board regarding insurance reduction from a combined effort.

ADJOURN : **Motion to adjourn to Executive Close Session at 8:55 PM with no action to be taken and no reason to reconvene.**

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

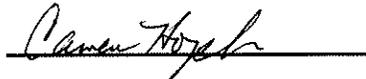
Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk