

MINUTES OF THE BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, OCTOBER 19, 2010

The meeting was called to order at 7:05 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by **Village Clerk Carmen Hopkins**. The following Trustees responded: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: Campbell, Nielsen (joined the meeting at 7:05)

**ALSO IN ATTENDANCE:** **Brian Smith**, Police Chief; **Linda Brunette**, Finance Director; **Janice Barry**, Treasurer; **Ed Tunelius**, Robinson Engineering; **Patrick McAneny**, Public Works Director; **Kevin Welsh**, Fire Chief; **John Donahue**, Attorney, **Donna Gayden**, Village Administrator

**PRESENTATION OF MINUTES OF  
BOARD MEETING OF:**

**Motion to approve the minutes of the September 21, 2010 Regular Board meeting.**

**Trustee Barry** moved, 2nd by **Trustee Campbell** to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

**BILLS PAYABLE:** **Motion to approve the bills payable as presented by Treasurer Janice Barry.**

**Corporate Fund \$118,523.24; Road and Bridge Fund \$3,983.83; Sewer and Water Fund \$36,821.07; Glenwoodie Golf Course \$6,734.70; TIF Industrial Park \$367,300.00; 2010 Project Fund \$144,713.76; TIF Industrial Main Street \$3,000.00; Holbrook Road TIF; \$2,415.33**

**Total All Funds: \$683,491.93**

**Trustee Freeman** moved, seconded by **Trustee Campbell** to accept the bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Discussion: no discussion

**Motion Approved: Yes**

**PAYROLL:** Payroll as of October 8, 2010: **Glenwoodie** in the amount of \$20,564.82; **Corporate** in the amount of \$118,257.30.

**Motion to approve the payroll as presented by Treasurer Janice Barry.**

**Trustee Nielsen** moved, 2nd by **Trustee Freeman** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 1 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: Campbell

Absent: 0

Discussion: No discussion.

**Motion Approved: Yes**

**TREASURER'S REPORT:** No report.

**OPEN TO PUBLIC:** No one approached the Board.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

**Motion for approval of the Westside Transportation TIF.**

Trustee Campbell moved, 2nd by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen

Naes: 0

Recues: 0

Absent: Thomas (Absent from the open meeting for discussion and vote on the motion.)

Discussion: The proposal was created by Ehlers and Associates.

Trustee Nielsen questioned the cost for the creation of the TIF at \$35,000.00.

Mayor Durkin noted the cost is \$25,000.00 because there won't be a residential feasibility study. Mayor Durkin also noted the new TIF will

remove two parcels from the Industrial Park TIF to create the Westside TIF.

**Motion Approved: Yes**

**ENGINEER'S REPORT:** The street resurfacing project has begun. The curb cutting portion of the project will be completed first. Mayor Durkin commented on the confusion of the posted signage regarding the parking restriction. Mayor Durkin asked Chief Welsh and Patrick McAneney to work on clearing up the confusion.

**ATTORNEY'S REPORT:** **Motion for approval of an ordinance amending appendix B of the Village of Glenwood's code of ordinance in order to revise the fees for the purchase of a vehicle license sticker.**

Trustee Barry moved, 2nd by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: Attorney Donahue indicated the ordinance change will limit the disability vehicle sticker to one per household. Trustee Nielsen asked for clarification.

**Motion Approved: Yes**

**VILLAGE  
ADMINISTRATOR:**

**Motion for approval of an annual retainer with Laner Muchin law firm for \$18,000.00 annually or \$1,500.00 per month.**

Trustee Plott moved, seconded by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Campbell, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Barry** indicated he had discussions with Brenda, the HR clerk within the Village Hall. **Mayor Durkin** asked if the \$2,500.00 amount to Laner Muchin approved at an earlier meeting is part of the retainer. Donna Gayden, commented the amount was in addition to the retainer.

**Motion Approved: Yes**

**FINANCE:**

Finance Director Linda Brunette briefed the Board on the status of the audit. She noted that Tim Sharp has received all of the information needed for the 2009 actuarial report for the Fire Pension. A draft of the audit will be received on Thursday.

**POLICE:**

Police Chief Brian Smith briefed the Board on the following:

- Several applications were received for the part time police officers. The selection process is under way.
- Police Department will have a regular column in the Glenwood Gazette on different Police prevention topics.
- Police Chief Smith updated the Board on the incident originally classified as a armed robbery. The crime was re-classified as attempted murder. The offenders have been identified. The Police is actively pursuing the offenders, possibly on the South Side of Chicago. Police Chief Smith noted that arrest warrants will be issued if the offenders are not captured.

Discussion: **Trustee Barry** question Chief Smith regarding the parking enforcement for the current street resurfacing. Will residents be allowed to park across the sidewalk when driveway space is limited. Police Chief Smith noted this will have to be allowed. **Mayor Durkin** commented to make sure the Police patrols were aware of the parking issue across the sidewalk.

**FIRE:**

Fire Chief Welsh commented on the success of the annual Fire Department pancake breakfast. The hiring process for the new employee is ongoing. The hiring process should be complete by November 16, 2010.

**PUBLIC WORKS:**

**Motion for approval for landscape restoration by Suburban Landscaping at 427 Arquilla Dr. in the amount not to exceed \$5,430.00.**

**Trustee Campbell** moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Patrick McAneney, Public Works Director, commented the cost is to complete the project at the home that had the sewer repair.

**Motion Approved: Yes**

**BUILDING  
DEPARTMENT:**

Chief Welsh gave an update on the construction status of the Roll Service building in the industrial park. This included:

- completing roof repairs by the sheet metal contractor in order to save cost.
- the contractual agreements are under way
- Chief Welsh will have signage in place indicating the project as a redevelopment project paid for with TIF funds.

**Mayor Durkin** question Chief Welsh on the status of the lighted address

panel project and grant status. Chief Welsh noted the address panels have been received. Discussion on how to distribute the panels are under way. The Village has received \$93,000.00 in grant funds for the project.

**GLENWOODIE:**

Report given by Phil Robbins and Eric Swanson. This includes the following:

- ComEd will be on site at the old clubhouse to disconnect the existing electrical service. Electrical service the temporary trailer is not complete.
- NICOR has disconnected the gas service from the old clubhouse.
- All equipment was removed from the old clubhouse.
- All existing maintenance contracts as it relates to the old clubhouse were suspended.

**PARKS PROGRAM:**

Update on Forest Park Improvement.

- The equipment for the park is on order. The equipment is expected to be received and installed by November.

**NEW BUSINESS:**

No new business.

**OLD BUSINESS:**

No new business.

**OPEN TO THE PUBLIC:**

Stanley, 134 W. Main St - commented on the increased amount of trash, specifically beer bottles, appearing in his yard.

**ADJOURN :**

**Motion to adjourn at 7:30 PM.**

**Trustee Barry** moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

**Motion Approved: Yes**



Carmen Hopkins, Village Clerk